

ELCON ACTION MEMO

Date: December 9, 2008

To: Member Representatives & Technical Committee

cc: Rick Bidstrup

From: John Anderson (janderson@elcon.org)

Subject: ELCON Needs Your Input

Several members have said that, in these very difficult economic times, they are facing corporate travel restrictions, placing their attendance at our February 2-3 Tampa Workshop and Meetings in doubt. Some members have suggested rescheduling those meetings.

From a staff perspective, we want to provide ELCON members with the products (i.e., Workshops and Meetings) that they expect and deserve. At the same time, if rescheduling the meetings (or, alternatively, combining the February and June meetings) will be advantageous to our members in terms of budget and allow more members to participate, we want to respond to your wishes.

Therefore we would like to know if you plan to attend the February Workshop and meetings as scheduled. If turnout is sufficient, we will proceed. If not, we will reschedule and combine the February and June meetings.

After consulting with our officers, we have developed the following three options:

Option 1: Proceed with the February meetings in Tampa as scheduled (assumes adequate attendance).

Option 2: Reschedule the February meetings to April 28-29 in Tampa at the same hotel and room rate (\$179). Since we have a signed contract with the hotel in Tampa, we would be able to avoid some of the rather stiff penalty if we reschedule with the same hotel. Do you know of significant conflicts with other meetings on these dates?

Option 3: Reschedule the February meetings to April 21-22 or April 28-29, hopefully in easy-to-get-to, moderate priced, mid-continent location (e.g., St. Louis, Indianapolis). [Note: Our Tampa hotel is unavailable April 21-22.]

ACTION REQUESTED:

Please let us know which of the three options you prefer. You can support more than one – but if so, please let us know the order of your preference.

Please respond by close of business Friday, December 12 (to kward@elcon.org).